

President/CEO - Robins Regional Chamber of Commerce

The Robins Regional Chamber of Commerce has over 1100 current Chamber members from Houston County and many of the neighboring counties. It is home to Warner Robins Air Logistics Center (WR-ALC), the largest industrial complex in the state of Georgia, and has a workforce of over 17,000 military and civilian employees. Communication and cooperation with WR-ALC and its senior leadership team is critical to the continued success of the Chamber. The Chamber also maintains strong ties with all local city and county government organizations and with representatives for the Houston County Board of Education, Fort Valley State University, Georgia College and State University, Georgia Military College, Macon State University, and Middle Georgia Technical College.

In conjunction with the Board of Directors and the Senior Advisory Board, the President/CEO leads the Chamber in providing services to our members and the Robins Region. Community relations is an important function of the position and the successful candidate must be able to interface with various organizations such as the Museum of Aviation, 21st Century Partnership, Houston County Development Authority, Houston County Board of Commissioners, the City of Warner Robins, the City of Centerville, the City of Perry, the Convention and Visitors Bureaus, and many other local civic and non-profit organizations. The Robins Regional Chamber currently has well developed relationships with other area Chambers and it will be the responsibility of the incoming President to maintain these vital ties.

The President/CEO is the chief communicator with local media in getting the Chamber's view to the general public and is the chief advocate for our membership. As the key spokesperson for Chamber members with local governments, WR-ALC, other regional Chambers, and civic organizations the successful candidate must possess proven communication and presentation skills. The ability to create and present dynamic presentations in public forums will be an ongoing requirement of the job.

The successful candidate will have a history of teambuilding and ability to direct the Chamber staff in achieving established goals. The President/CEO will be responsible for making sure the Chamber is properly staffed and the employees are properly trained, motivated and there is a strong esprit de corps and cooperation among the staff. The ability to handle personnel issues and exhibit conflict resolution skills will be essential for executing the job of President.

The successful candidate will possess exceptional computer skills to include proficiency in word processing, spreadsheet, presentation and financial computer software. The successful candidate will also possess solid experience in creating and monitoring the annual budget of the Chamber. Web based and social media skills will be a big plus in performing marketing and promotional awareness of the Chamber's activities to the membership and the general public.

Travel is not a strong component of the position but the successful candidate must be willing to attend regional meetings and occasionally it will require overnight travel. Normal work hours are flexible but the position will dictate evening and weekend commitments as necessary. The compensation package is competitive and will be based on the successful candidate's experience, skills, qualifications and education.

The deadline for accepting applications will be 4:00 p.m. Friday, 10 November 2011. Candidates should send their resumes to:

Search Committee

Robins Regional Chamber of Commerce

1228 Watson Blvd

Warner Robins, GA 31093

Chamber website: www.robinsregion.com